Traders, if you are planning to open an account as a Partnership Firm, Company, or HUF with us, the following post explains the process and documentation required. Note:

1. (T): Document required to open a Trading Account.

**INDIVIDUAL**

* 1. Duly filled copies of trading form with photograph of client with signed across.
	2. Duly self attested PAN Card Copy:
	3. Address Proof Copy:
	4. INCOME PROOF COPY:
		1. Proof of Bank Account (Specimen copy of cancelled check leaf/Bank Statement/Bank Passbook/Letter from Bank).
		2. Declaration for IT returns.
	5. Copy of Aadhaar Card [Not mandatory]
	6. A physical verification, as part of the mandatory [IPV](https://support.zerodha.com/category/account-opening/online-account-opening/articles/what-is-in-person-verification-and-why-is-it-needed) requirement for all brokers, is required for individual accounts. Client would require to visit a Tradewalk branch office to complete the IPV procedure.
	7. Duly filled Annexures

**COMPANY/CORPORATE**

1. Duly filled[Trading](https://zerodha-common.s3.ap-south-1.amazonaws.com/Downloads-and-resources/ZerodhaNonindividualTD.pdf) form with photograph of Managing Partner affixed and signed across.
2. PAN CARD COPY:
	1. Pan Card Copy of the Company.
	2. Pan Card Copy of all the Authorised Signatories or Whole-time Directors.
3. ADDRESS PROOF COPY:
	1. Address Proof Copy of the Company.
	2. Address proof of Authorised Signatories or Whole-time Directors.
4. INCOME PROOF COPY:
	1. Proof of Bank Account (Specimen copy of cancelled check leaf/Bank Statement/Bank Passbook/Letter from Bank).
	2. Copy of Balance Sheet of the Corporate Firm for the last 2 Financial Years\* (to be submitted every year) if newly incorporated then net worth certificate from CA. If it’s a new company, an [ITR declaration](https://www.dropbox.com/s/lpp01ear4p40j7w/Declaration%20for%20IT%20Returns.pdf?raw=1) is needed. (The balance sheet should have the seal and signature of the Authorized Signatory on all the pages)
5. Aadhaar of the Authorized Person as per the Board Resolution. This person may be a Manager/Director or any person as authorized by the Company in the Board Resolution.
6. Certificate of Incorporation
7. Copies of Moya and AoA. The first 4 pages of the MOA & AOA should have the seal and signature of the Authorized Signatory of the company.
8. Form 32 (In case the names of present Directors do not appear on the MOA/AOA)
9. Duly filled [annexures](https://s3.ap-south-1.amazonaws.com/intranet.zerodha.net/intranet_file_uploads/2018/06/12/Article/WR3X6TQV_NEWCompanyannexurespdfpdf). (With the authorized director’s signature and the company’s seal affixed on the authorized director’s signature).
10. [Board resolution](https://zerodha-common.s3.ap-south-1.amazonaws.com/Downloads-and-resources/Non%20Individual/Board-resolution.pdf).
11. Photographs of Individual Promoters holding control – either directly or indirectly.
12. A physical verification, as part of the mandatory [IPV](https://support.zerodha.com/category/account-opening/online-account-opening/articles/what-is-in-person-verification-and-why-is-it-needed) requirement for all brokers, is required for non-individual accounts. Either a representative of the client would require to visit a Tradewalk branch office OR a representative of Tradewalk would be required to visit the offices/residence of the client to complete the IPV procedure.
13. [FATCA](https://zerodha-common.s3.ap-south-1.amazonaws.com/Downloads-and-resources/Non%20Individual/FATCA_Entity.pdf) declaration.
14. [Individual KYC form](https://s3.ap-south-1.amazonaws.com/intranet.zerodha.net/intranet_file_uploads/2018/06/22/Article/OGPHP7QO_IndKYCpagepdf) filled and signed by each director (Directors have to sign without the stamp on individual KYC’s and supporting docs)
15. If an individual is a shareholder of the applicant, having more than 25% of shareholding or capital or profits of the applicant, the individual should identify as an ultimate beneficiary and is required to submit [Annexure A](https://s3.ap-south-1.amazonaws.com/intranet.zerodha.net/intranet_file_uploads/2018/11/22/Article/9YG0ZW51_Anexure_A.pdf).
16. If an entity is a shareholder of the applicant, having more than 25% of shareholding or capital or profits of the applicant, the entity should identify as an ultimate beneficiary and is required to submit [Annexure A](https://s3.ap-south-1.amazonaws.com/intranet.zerodha.net/intranet_file_uploads/2018/11/22/Article/9YG0ZW51_Anexure_A.pdf) along with -(a) self-attested copies of the KYC documents of the Whole Time Director/ Individual Promoters of such an entity holding 25% or more; AND(b) shareholding pattern (with the company letterhead) of the entity holding 25% or more

|  |  |
| --- | --- |
|  |  |